



## CATHOLIC EDUCATION WODONGA (CEW)

## APPLICATION FOR PRIMARY ENROLMENT



St Augustine's, St Francis of Assisi and St Monica's are schools which operate with the consent of the Bishop of the Catholic Diocese of Sandhurst and is owned, operated and governed by Catholic Education Sandhurst (CES) Limited, where formation and education are based on the principles of Catholic doctrine, and where the teachers are outstanding in true doctrine and uprightness of life. This application form is part of the CES Limited's Enrolment Framework which is available at <https://catholiceducationwodonga.vic.edu.au/enrolment/>

- Families are encouraged to organise a tour directly with the school/s you are interested in, before submitting an application, and/or attend Open Day.
- If you are applying at more than one school, please email your **completed application** and **supporting documents** to your first preference. If your application is unsuccessful at your first preference, it will be forwarded to your next choice/s (if applicable).
- Where enrolment applications exceed the positions available at the school, the [Enrolment Policy Criteria](#) will be applied.
- Families will be contacted about a provisional enrolment offer, or if your application has been unsuccessful.
- Schools may create a waiting list.

**St Augustine's Primary**  
 Principal: Zac Fulford  
 52 Church Street St, Wodonga VIC 3690  
 02 6024 2711  
[enrol@sawodonga.catholic.edu.au](mailto:enrol@sawodonga.catholic.edu.au)

**St Francis of Assisi Primary**  
 Principal: Jennynne Wilkinson  
 214 Baranduda Blvd, Baranduda VIC 3690  
 02 6020 9100  
[enrol@sfwodonga.catholic.edu.au](mailto:enrol@sfwodonga.catholic.edu.au)

**St Monica's Primary**  
 Principal: Jacqui Partington  
 137 Brockley St, Wodonga VIC 3690  
 02 6024 3151  
[enrol@smwodonga.catholic.edu.au](mailto:enrol@smwodonga.catholic.edu.au)

PLEASE NUMBER UP TO THREE PREFERENCES:

- St Augustine's Primary
- St Francis of Assisi Primary
- St Monica's Primary

<b>Office use only</b>	Date received:	Birth certificate attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
	Start date:	Baptism certificate attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
	Student/family code:	VSN:
	Immunisation history statement attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	Visa information attached (if relevant): Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>FAMILY STATUS (please tick)</b>
<input type="checkbox"/> Existing Family Current student name/s:
<input type="checkbox"/> New Family <b>Please note any association/connection with the school</b> (eg. attends a Sandhurst Early Learning Centre, sibling or child of a past pupil):

**DETAILS OF CHILD****Please attach copy of child's birth certificate**

Surname:		Entry year (YYYY):	Entry level/grade:
First name/s:			
Preferred first name:			
Date of birth:	Religion/Faith:		(include rite)
Male: <input type="checkbox"/>	Female: <input type="checkbox"/>	Other: <input type="checkbox"/>	
Starting at the commencement of the school year: Yes <input type="checkbox"/>		No <input type="checkbox"/> _____	

**HOME ADDRESS OF CHILD**

Street number and name:	
Suburb:	Postcode:
Home phone:	

**POSTAL ADDRESS IF NOT THE SAME AS HOME ADDRESS**

Street number and name:	
Suburb:	Postcode:

**PREVIOUS SCHOOL/PRESCHOOL**

Name and address of previous school/preschool:
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**SACRAMENTAL INFORMATION - CATHOLIC FAITH****Please attach copy of child's baptism certificate if applicable**

Baptism:	Date:	Parish:
Confirmation:	Date:	Parish:
Reconciliation:	Date:	Parish:
Communion:	Date:	Parish:
Current parish:		

NATIONALITY		
<b>Government Requirement</b>	Nationality:	Ethnicity:
In which country was the student born?	Australia <input type="checkbox"/>	Other – please specify:
Is the student of Aboriginal or Torres Strait Islander origin? (For persons of both Aboriginal and Torres Strait Islander origin, tick 'Yes' for both.)		
No <input type="checkbox"/>	Yes, Aboriginal <input type="checkbox"/>	Yes, Torres Strait Islander <input type="checkbox"/>

IF NOT BORN IN AUSTRALIA, CITIZENSHIP STATUS*	
Please tick the relevant category below and record the visa subclass number as per government requirements: (original documents to be sighted and copies to be retained by the school)	
<b>Australian citizen not born in Australia, please provide further details as appropriate below</b>	
<input type="checkbox"/>	Australian citizen
Australian passport number:	
Naturalisation certificate number:	
Visa subclass recorded on entry to Australia:	
Date of arrival in Australia:	
Refugee Status (please circle):    YES            NO	
<b>Not currently an Australian citizen, please provide further details as appropriate below:</b>	
<input type="checkbox"/>	Permanent resident: (if ticked, provide the visa subclass number)
<input type="checkbox"/>	Temporary resident: (if ticked, provide the visa subclass number)
<input type="checkbox"/>	Other/visitor/overseas student: (if ticked, provide the visa subclass number)
* Please attach visa/ImmiCard/letter of notification and passport photo page	

**IMMUNISATION****Please attach child's immunisation history statement**

All vaccines are recorded on the Australian Immunisation Register (AIR). You are required to obtain an immunisation history statement for your child (visit [myGov](https://myGov)) and provide it to the school with this enrolment form.

Immunisation history statement attached:  
 Yes  No   
 If no, please provide explanation:

If the student entered Australia on a humanitarian visa, did they receive a refugee health check?

Yes  No

**SIBLINGS ATTENDING A SCHOOL/PRESCHOOL**

List all children in your family attending school or preschool (oldest to youngest) – include applicant:

Name	School/preschool	Year/grade	Date of birth

**DETAILS OF PARENTS/GUARDIANS****PARENT A/GUARDIAN A**

Surname:		Title: e.g. Mr/Mrs/Ms		First name:	
Address:					
Home phone:		Work phone:		Mobile:	
SMS messaging: (for emergency and reminder purposes)				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Email:					

**PARENT B/GUARDIAN B**

Surname:		Title: e.g. Mr/Mrs/Ms		First name:	
Address:					
Home phone:		Work phone:		Mobile:	
SMS messaging (for emergency and reminder purposes):				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Email:					

PAYMENT COMMITMENT				
Should the Application be accepted and enrolment is completed, who will be responsible for payment of the school fees and levies?				
Surname	First name	Address and email	Phone	Relationship to the student
1.				
2.				

**Disclaimer:** Personal information will be held, used and disclosed in accordance with the school's Privacy Collection Notice and Privacy Policy available on the school's website.

By signing below, the applicant/s acknowledge/s:

- this is a request for the named child to be considered for enrolment in the school according to the school's Enrolment Policy, and that the school's receipt of this application does not mean the school has enrolled this child.
- the school will consider this request and endeavor to communicate the outcome of this consideration in a timely manner.
- that any initial offer will be provisional, with the applicants to then be required to provide additional information according to government and other requirements and sign the Enrolment Agreement.

<b>PARENT/CARER/GUARDIAN SIGNATURE:</b>		<b>Date:</b>
<b>PARENT/CARER/GUARDIAN SIGNATURE:</b>		<b>Date:</b>

Please return the following to your school of first preference (via email or in person - details on page 1):

- This completed and signed application form
- A copy of the child's Birth Certificate
- A copy of the child's Baptism Certificate (if applicable)
- A copy of Visa information (if applicable)
- A copy of the child's Immunisation Certificate

Note: The Victorian Government provides the following guidance regarding admission requirements:

Consent can be provided through the signature of:

- student, if they are over 15 and living independently
- parent as defined in the Family Law Act 1975

Note: In the absence of a current court order, each parent of a child who is not 18 has equal parental responsibility.

- both parents or parents who are separated, or a copy of the court order with any impact on the relationship between the family and the school
- an informal carer, with a statutory declaration.

Carers:

- may be a relative or other carer
- have day-to-day care of the student with the student regularly living with them
- may provide any other consent required e.g. excursions.

Notes for an informal carer:

- statutory declarations apply for 12 months
- the wishes of a parent prevail in the event of a dispute between a parent legally responsible for a student and an informal carer.

Note: Secondary students may complete parts of the form and co-sign.