



ST MONICA'S PRIMARY SCHOOL

Application for Enrolment

St Monica's is a school which operates with the consent of the Bishop of the Catholic Diocese of Sandhurst and is owned, operated and governed by Catholic Education Sandhurst (CES) Limited, where formation and education are based on the principles of Catholic doctrine, and where the teachers are outstanding in true doctrine and uprightness of life. This application form is part of the CES Limited's Enrolment Framework which is available from your school or at <https://catholiceducationwodonga.vic.edu.au/enrolment/>

Office use only	Date received:	Birth certificate attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
	Start date:	Baptism certificate attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
	Student/family code:	VSN:
	Immunisation history statement attached: Yes <input type="checkbox"/> No <input type="checkbox"/>	Visa information attached (if relevant): Yes <input type="checkbox"/> No <input type="checkbox"/>

FAMILY STATUS (please circle)	
New Family	Existing family

DETAILS OF CHILD		
Please attach copy of child's birth certificate		
Surname:	Entry year (YYYY):	Entry level/grade:
First name/s:		
Preferred first name:		
Date of birth:	Religion: (include rite)	
Male: <input type="checkbox"/>	Female: <input type="checkbox"/>	Other: <input type="checkbox"/>
Starting at the commencement of the school year: Yes <input type="checkbox"/> No <input type="checkbox"/> _____		

HOME ADDRESS OF CHILD	
Street number and name:	
Suburb:	Postcode:
Home phone:	

POSTAL ADDRESS IF NOT THE SAME AS HOME ADDRESS	
Street number and name:	
Suburb:	Postcode:

PREVIOUS SCHOOL/PRESCHOOL
Name and address of previous school/preschool:
<p>I/WE GIVE PERMISSION FOR THE SCHOOL TO CONTACT THE PREVIOUS SCHOOL OR PRE-SCHOOL AND TO GATHER RELEVANT REPORTS AND INFORMATION TO SUPPORT EDUCATIONAL PLANNING, IN LINE WITH THE PRIVACY POLICY: (please refer to the School Website for this Policy):</p> <p><input type="checkbox"/> YES</p> <p><input type="checkbox"/> NO (if no, please contact the school to discuss this matter further)</p>

SACRAMENTAL INFORMATION		
Please attach copy of child's baptism certificate if applicable		
Baptism:	Date:	Parish:
Confirmation:	Date:	Parish:
Reconciliation:	Date:	Parish:
Communion:	Date:	Parish:
Current parish:		

NATIONALITY		
Government Requirement	Nationality:	Ethnicity:
In which country was the student born?	Australia <input type="checkbox"/>	Other – please specify:

Is the student of Aboriginal or Torres Strait Islander origin? (For persons of both Aboriginal and Torres Strait Islander origin, tick 'Yes' for both.)		
No <input type="checkbox"/>	Yes, Aboriginal <input type="checkbox"/>	Yes, Torres Strait Islander <input type="checkbox"/>

IF NOT BORN IN AUSTRALIA, CITIZENSHIP STATUS*	
Please tick the relevant category below and record the visa subclass number as per government requirements: (original documents to be sighted and copies to be retained by the school)	
Australian citizen not born in Australia, please provide further details as appropriate below	
<input type="checkbox"/>	Australian citizen
Australian passport number:	
Naturalisation certificate number:	
Visa subclass recorded on entry to Australia:	
Date of arrival in Australia:	
Refugee Status (please circle): YES NO	
Not currently an Australian citizen, please provide further details as appropriate below:	
<input type="checkbox"/>	Permanent resident: (if ticked, provide the visa subclass number)
<input type="checkbox"/>	Temporary resident: (if ticked, provide the visa subclass number)
<input type="checkbox"/>	Other/visitor/overseas student: (if ticked, provide the visa subclass number)
* Please attach visa/ImmiCard/letter of notification and passport photo page	

IMMUNISATION	
Please attach child's immunisation history statement	
All vaccines are recorded on the Australian Immunisation Register (AIR). You are required to obtain an immunisation history statement for your child (visit myGov) and provide it to the school with this enrolment form.	Immunisation history statement attached: Yes <input type="checkbox"/> No <input type="checkbox"/> If no, please provide explanation:
If the student entered Australia on a humanitarian visa, did they receive a refugee health check?	Yes <input type="checkbox"/> No <input type="checkbox"/>

SIBLINGS ATTENDING A SCHOOL/PRESCHOOL

List all children in your family attending school or preschool (oldest to youngest) – include applicant:

Name	School/preschool	Year/grade	Date of birth

DETAILS OF PARENTS/GUARDIANS**PARENT A/GUARDIAN A**

Surname:		Title: e.g. Mr/Mrs/Ms		First name:	
Address:					
Home phone:		Work phone:		Mobile:	
SMS messaging: (for emergency and reminder purposes)				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Email:					

PARENT B/GUARDIAN B

Surname:		Title: e.g. Mr/Mrs/Ms		First name:	
Address:					
Home phone:		Work phone:		Mobile:	
SMS messaging (for emergency and reminder purposes):				Yes <input type="checkbox"/>	No <input type="checkbox"/>
Email:					

PAYMENT COMMITMENT**Should the Application be accepted and enrolment is completed, who will be responsible for payment of the school fees and levies?**

Surname	First name	Address and email	Phone	Relationship to the student
1.				
2.				

Disclaimer: Personal information will be held, used and disclosed in accordance with the school's Privacy Collection Notice and Privacy Policy available on the school's website.

By signing below, the applicant/s acknowledge/s:

- this is a request for the named child to be considered for enrolment in the school according to the school's Enrolment Policy, and that the school's receipt of this application does not mean the school has enrolled this child.
- the school will consider this request and endeavor to communicate the outcome of this consideration in a timely manner.
- that any initial offer will be provisional, with the applicants to then be required to provide additional information according to government and other requirements and sign the Enrolment Agreement.

PARENT/CARER/GUARDIAN SIGNATURE:		Date:
PARENT/CARER/GUARDIAN SIGNATURE:		Date:

Please return the following to: admin@smwodonga.catholic.edu.au

- This completed and signed application form
- A copy of the child's Birth Certificate
- A copy of the child's Baptism Certificate (if applicable)
- A copy of Visa information (if applicable)
- A copy of the child's Immunisation Certificate

Note: The Victorian Government provides the following guidance regarding admission requirements:

Consent can be provided through the signature of:

- student, if they are over 15 and living independently
- parent as defined in the Family Law Act 1975

Note: In the absence of a current court order, each parent of a child who is not 18 has equal parental responsibility.

- both parents or parents who are separated, or a copy of the court order with any impact on the relationship between the family and the school
- an informal carer, with a statutory declaration.

Carers:

- may be a relative or other carer
- have day-to-day care of the student with the student regularly living with them
- may provide any other consent required e.g. excursions.

Notes for an informal carer:

- statutory declarations apply for 12 months
- the wishes of a parent prevail in the event of a dispute between a parent legally responsible for a student and an informal carer.

Note: Secondary students may complete parts of the form and co-sign.