



PARENT INFORMATION BOOKLET



St Monica's
PRIMARY SCHOOL WODONGA





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LEARN
TO LOVE,
LOVE
TO LEARN.





Jacqui Partington
Principal



Zac Fulford
Deputy Principal

Dear Parents,

Welcome to St Monica's Primary School where we "learn to love and love to learn". St Monica's is renowned for the welcome extended to new families and visitors to the school. It is a place of great joy and enthusiasm, evident in the everyday interactions of staff, students and families. St Monica's community is rich in diversity and the Catholic Faith. We are proud to be a Catholic School in Wodonga, acknowledging our past, celebrating our present and embracing our future. St Monica's school community is a special and rewarding community to be a member of.

A broad range of learning experiences are extended to your children at St Monica's, always in line with contemporary practices and latest research. Contemporary, purposeful learning spaces are offered and enhance the Learning and Teaching at St Monica's. Students are able to access their learning at their point of need and build on their individual talents. The gifts of every child are celebrated daily.

We believe in challenging all students. We provide a learning environment where students want to learn, can be inspired, think for themselves, take risks, be creative, accept challenges and most importantly value themselves and their relationships with others and the contributions they make to their community. We have high expectations and celebrate academic excellence and human flourishing.

Thank you for entrusting your child to Catholic Education. A Catholic Education is one of the greatest gifts you will ever give your child. It is a wonderful and exciting opportunity for families to work together and be partners in your child's education. This partnership is valued and harnessed to ensure every child learns and every child thrives.

Sincerely,

A handwritten signature in white ink, consisting of a stylized 'J' followed by a long, sweeping horizontal line.

Jacqui Partington
Principal



HISTORY OF ST MONICA'S

Catholic Education in Wodonga commenced in 1876 with St Augustine's Primary School, which was started by the Sisters of Mercy. By 1899 the new school buildings were completed, and St Augustine's was catering for the Primary, Secondary and Commercial classes. A Boarding school was also established at the convent.

By the late 1940's and the following decade, the large number of European immigrants moving to the area and the post war baby boom saw a large boost in numbers at St Augustine's, causing the Parish to purchase land for a second Catholic Primary School.

St Monica's Primary School was built and opened in 1973, the second Catholic Primary School to be operating in the Wodonga Parish. There was very little equipment at St Monica's when it commenced operating- one teacher said all they had was a blackboard, duster, ruler and chalk- no money, no books, no readers. There was very little play equipment for the children- imagination was the order of the day.

Later in 1973 the two schools shared a Mother's Club and a great deal of fundraising was organised, as St Monica's needed to be furnished. Thanks to cake stalls, street stalls, Hippy Nights and a Queen's Competition, the addition of much needed furniture was well underway.

As South Wodonga developed and grew, so did the attendance at St Monica's. The location, growth and development of St Monica's can be attributed to the Labour Government making Albury-Wodonga a growth area. Large numbers of people were drawn to the area because of the employment and private industry possibilities. This created a need for more schools and as a result, St Monica's was built and has since flourished.



Jesus is our guide. In him we live,
we move, we are called to be.

IDENTITY STATEMENT

IDENTITY, VISION & GRADUATE OUTCOMES

VISION

We are a welcoming community, built on acceptance, compassion and mutually respectful relationships.

We promote confident and resilient young people with a strong sense of self.

We are a community that empowers students to make decisions and we encourage the application of a growth mindset.

GRADUATE OUTCOMES

At St Monica's, our students will strive to...

- Develop empathy, compassion and tolerance
- Be an independent and curious learner
- Have respect for themselves, the community and the environment
- Take risks and develop resilience



ST MONICA'S MASTER PLAN

In 2011 the school developed a Master Plan to meet the changing needs of learning and teaching and to accommodate increasing enrolments.



- St Monica's Primary School, Wodonga in the diocese of Sandhurst provides Catholic education for an existing enrolment of approximately 560 students.
- The school has a very progressive pedagogical approach promoted by the school leadership.
- The existing school buildings are a combination of permanent and portable buildings.
- The Junior Learning Centre was fully refurbished in 2010-2011, extended in 2016 and matches the pedagogical approach of St Monica's.
- The Early Learning Centre was refurbished in 2013 inspired by the Reggio Emilia approach to learning.
- The Middle Learning Centre was constructed in 2016 and a new senior centre was constructed in 2017. Three learning centres have been the recipient of National Awards. These new flexible learning spaces are a wonderful addition to our school environment.
- The school benefited from a Building the Education Revolution Grant in 2011 a full size stadium and performing arts building was built.
- A full consultation process for the Master Plan was undertaken with the Principal, staff, finance committee, students, school board, parents, and Local Council Officers.
- A Master Plan is proposed that culminates in a school based around a central spine access route with buildings creating courtyards off the spine. The new buildings will house Administration, Staff, Multipurpose, and year grouping Learning Communities.
- A location for a Preschool development is proposed.
- A seven stage process is predicted to reach the final master plan.

Drawings have been provided by the architect Mr Ken Woodman describing the existing conditions, proposed staging and master plan.

St Monica's school continues to make significant gain with our educational provision through a personalised learning approach.

EARLY LEARNING CENTRE

This project was completed in January 2013.

Our Image of the child is paramount to all that we do in the Early Learning Centre. The design principles when constructing the centre and in the organization of each learning space reflect our philosophy. We are inspired by the principles of the Reggio Emilia Educational Experience. Our belief that the Environment is the third teacher (the Family and the School being the first two) is evident throughout our centre.

We believe that all children are competent and capable citizens with their own experiences, understandings and talents that assist them in their learning. This is the foundation on which all learning experiences are based. We use a strength based model emphasising skill development and acquisition of understanding and skills through a balanced curriculum that actively engages children in investigations, play and explicit teaching.

As with all other areas of the school we adhere to the Victorian Curriculum as our guide.

“EDUCATION DOESN'T NEED TO BE REFORMED - IT NEEDS TO BE TRANSFORMED. THE KEY TO THIS TRANSFORMATION IS NOT TO STANDARDISE EDUCATION, BUT TO PERSONALISE IT, TO BUILD ACHIEVEMENT ON DISCOVERING THE INDIVIDUAL TALENTS OF EACH CHILD, TO PUT STUDENTS IN AN ENVIRONMENT WHERE THEY WANT TO LEARN WHERE THEY CAN NATURALLY DISCOVER THEIR TRUE PASSIONS.”

Sir Ken Robinson





JUNIOR LEARNING CENTRE

Permeating throughout the Junior Area is the confidence that students, parents and teachers contribute to our positive learning environment by the conscious building of healthy relationships. A major focus, embedded in all we do, is respect for others, the environment and ourselves. We believe we can achieve much with a Growth mindset, instilling in our students a strong sense of self-belief and persistence.

We work to provide a learning environment that is stimulating, challenging, engaging, and supportive, catering for individual learning needs. The process of learning is an inquiring one and our students are encouraged and taught how to explore their own interests, ideas and talents more deeply.

Having moved into our new Learning Centre this year, the students' collaborative experiences and capabilities have been advanced.

MIDDLE LEARNING CENTRE

This project was completed in 2015.

In the Middle Area, we strive to develop a growth mindset to problem solve and embrace challenges rather than shy away. Students work in collaboration with each other and use feedback to further their learning and understanding of concepts.

Our new Middle Learning Centre allows students to become more independent and flexible in their learning. We personalise the learning of all students by giving them choice, open ended tasks and targeted learning and teaching. By setting and reflecting upon relevant goals, we aim to help our students become more resilient, confident and be able to adapt to change.

We facilitate the learning journey of our students according to what they need in an environment where they are offered the opportunity to develop their imagination and creativity. The message of Jesus is central to who we are and all that we teach.



SENIOR LEARNING CENTRE

A new senior learning centre was constructed in 2017.

The Senior learning space allows the students more freedom to move around and to have access to other teachers to support their learning. The flexibility that is offered to our students in this area depends on individual student needs. At St Monica's we believe in personalising learning for effective learning and teaching. We believe that personalising learning requires a highly structured and organised framework. We encourage our students to take more responsibility for their own learning. We are committed to offering our students a variety of learning experiences, which address individual needs.

There is a high expectation that all students are able to set learning goals and reflect on their progress to ensure they become independent learners. Particular emphasis is placed on students developing responsibility through being organised and persistent in working towards achieving their goals. We believe that this supports our students transition to secondary school.



“IN A GROWTH MINDSET, PEOPLE BELIEVE THAT THEIR MOST BASIC ABILITIES CAN BE DEVELOPED THROUGH DEDICATION AND HARD WORK - BRAINS AND TALENT ARE JUST THE STARTING POINT. THIS VIEW CREATES A LOVE OF LEARNING AND RESILIENCE THAT IS ESSENTIAL FOR GREAT ACCOMPLISHMENT.”

Carol Dweck

LEARNING & TEACHING



“PROGRESSIVE SCHOOLS ARE CHARACTERISED BY WHAT I LIKE TO CALL A “WORKING WITH” RATHER THAN A “DOING TO” MODEL. IN PLACE OF REWARDS FOR COMPLYING WITH THE ADULTS’ EXPECTATIONS, OR PUNITIVE CONSEQUENCES FOR FAILING TO DO SO, THERE’S MORE OF AN EMPHASIS ON COLLABORATIVE PROBLEM SOLVING – AND, FOR THAT MATTER, LESS FOCUS ON BEHAVIOURS THAN ON UNDERLYING MOTIVES, VALUES, AND REASONS.”

Alfie Khon

At St Monica's we believe that

- Everyone has the potential to learn
- Learning takes place through inquiry: questioning, exploring, experimenting and problem solving
- Learning occurs by acquiring skills and knowledge, constructing meaning and transferring to other contexts
- Learning is active and social and best takes place through collaboration and interaction
- Learning takes place when we feel secure, valued and are able to take risks.
- Learning needs to be challenging, meaningful, purposeful and engaging
- Learning includes meta-cognition and reflection, and requires learners to take ownership of their learning.

At St Monica's, we pride ourselves on personalising the learning for all students, as seen by our learning principles. We are directed by the Victorian Curriculum and we are always researching and adopting best practices to ensure Learning and Teaching is always current and engaging for every individual to reach their full potential.

The latest forms of technology are embedded in each classroom to support the learning and teaching.

Specialist Programs

Our specialist programs have an emphasis on the Arts – Performing and Visual, Physical Education, Science and Coding. We have specialist visual arts, performing arts and physical education teachers. St Monica's participate in the local Primary Sports Association. All children from Years 3-6 have the opportunity to become involved in a range of sports. The whole school participates in our own Sport Carnival.

St Monica's has a choir which performs in various capacities and we hold a whole school production every second year.

Our Language other than English (LOTE) is French which is taught from Foundation to Year 6.

Musical Specialists are available on an individual or group basis at an extra cost with a range of instruments, which include, guitar, keyboard and specialist singing.

Learning Support

Support is provided for students who require extra assistance in a variety of areas. Support includes Speech Pathology, Occupational Therapy and access to psychologists where required, for further testing and support. Teachers work with learning support to ensure every child's individual needs are met. Reading Recovery is also offered at Year 1 level. Learning support is embedded in all learning centres.

Excursions and Camps

Throughout the year, the children attend excursions according to topics studied in the classroom. A permission form is sent home and parents are given details of any excursion their children are going on beforehand.

Students in the 3/4 Area attend an overnight camp to Harrietville or Whyma. Students in the Senior Area attend a two night camp at either Canberra or Bormabola, Wagga.

Library

At St Monica's library we have a wonderful collection of books in different genres in both fiction and non fiction titles. Children are encouraged to borrow frequently from the collection. Classroom teachers also work closely with the librarian to ensure a range of titles are available in the classroom environment for children to access.



RELIGIOUS EDUCATION

St Monica's Catholic Identity

Dear Jesus, Be with me today, in all my work
and all my play. Amen

Religious Education is part of our curriculum on a daily basis. We plan from the Source of Life which is our Diocesan RE Program. RE is not just a standalone subject, but demonstrated through everyday activities and interactions with teachers, families and students.

Making Jesus Real or 'MJR' is a Catholic Social Values program run at St Monica's, which sits alongside the RE curriculum. 'MJR' helps to bring the Religion learnt in the classroom in to the context of real life in the play-ground and school. The key to Making Jesus Real is asking the children to reflect on their day to see where Jesus has been in their life. Some might also call this "looking for the God moments". We teach children how to live on the 'WEST' - Being Welcoming, Encouraging, Saying Sorry and Thank You. It provides a foundation for life, learning how to love and respect themselves and others.

During the year special events, like Mission Stalls, Caritas Ks & Christmas Raffle are held to raise money for people less fortunate than ourselves. This provides a great opportunity for our children to learn to be grateful for all that we have and to make a difference in the world. These are just some of the activities that help to bring Jesus and his message to life at our school. They aim to strengthen children's values and remind them of the kind and giving person that Jesus was and that we all aspire to be.

Prayer

Prayer is an important part of the St Monica's School community. Through school and classroom prayer we join as a community to pray to God. In order to encourage staff and children to share prayerful experiences, both formally and informally, we will provide the opportunity for quiet prayer at certain times. Teachers pray with their students daily by beginning with a group prayer and quiet reflection time. We start assembly with prayer and Acknowledgement of Country, which is done by our Fire Carrier students. Each classroom has a prayer table, prayer book, pottery chartre, candle, bible and a prayer focus relevant to the current Source of Life unit.

The classroom teacher models a variety of prayer for students; prayers of **THANKS-PRAISE-PETITION-SORROW-BEING STILL** (Christian Meditation), so students learn that they can talk to God and that they can pray in different ways.

Sacramental Program

Children are introduced to the Sacraments of Reconciliation, First Eucharist and Confirmation in Year 2 through the school curriculum. This is continued into Year 3 and 4 when our students are invited to celebrate their First Reconciliation, First Eucharist and Confirmation. The readiness of each child to participate in the program is determined by the parents.

In our Diocese of Sandhurst, the practice of sacramental foundation occurs in a Parish setting. The program is conducted in small groups ran by parents outside of school hours. This is seen as best practice as parents are the first and best teachers of their children in the ways of faith. This is also in keeping with the three-way partnership between school, home and Parish in teaching Catholic faith.

Sacred Space

St Monica's is blessed to have its own Sacred Space. Parents and children are welcome to use this space for quiet prayer and reflection. Children are encouraged to use this space to have a quiet time with God. Children will also use this space for class liturgies. Music, books and prayer resources are available in this space.

School Masses

In first term the school gathers for a whole school Mass to celebrate the beginning of the school year. During Term 2 & 3 there are several Area Liturgies, where the children can get more involved in the liturgical celebration and the Gospel. End of Term 4 is completed by a whole school end of year Mass. Parents and friends are invited to join these special events - keep a look out for invitation to the Masses through the school Newsletter and the St Monica's Facebook page. Our Year 3-6 students attend a Parish Morning Mass and P-2 benefit from a more informal church visit.

Your child's teacher will be able to answer any queries you have in relation to your child's Catholic education. If you would like more information about the Catholic faith, Sacred Heart Parish offers adult programs during the year. Keep a look out in the school newsletter and Parish website for School and Parish Catholic Events. And remember to ask your child what they learnt in RE today. They are full of God's wisdom.



Behaviour Management

In light of current research St Monica's does not subscribe to a Behaviour Management Program driven by punitive measures and control over children with the use of rewards and punishments. Instead we believe in a philosophy of working with children, ensuring their voice is being heard and empowering them to take control of their own learning.

For that reason all staff at St Monica's are trained in Restorative Practices. Restorative Practice is also used at Catholic College Wodonga. The Restorative Practice approach to behaviour management aims to restore relationships, as these relationships become the building blocks for all learning.

Making Jesus real is a philosophy that is adopted at St Monica's. It is all about students making Jesus Real by living out the values that Jesus has taught us. We use these values and teachings to establish positive behaviours in our school. Students can identify with being a WEST (welcoming, encouraging, saying sorry and thank you) person and they strive to live the WEST.

No Nuts

Our school encourages no nuts at school as some children have been diagnosed with nut allergies. In the interests and safety of the children, teachers are asked to be vigilant in ensuring that children are not bringing nut products to school, such as Peanut Butter and Nutella.

Defence School Transition Aide

St Monica's is fortunate enough to have a Defence Transition Aide. The Defence School Transition Aide Program provides support to children of Australian Defence Force (ADF) members and their families, particularly during their transition into and out of a school on posting or during parental absences due to deployment, exercises or courses. Part of the role includes assisting ADF parents and children to become familiar with the school and its facilities, co-ordinating appropriate welcoming and farewelling activities for ADF children involving the school community, and monitoring ADF children's personal issues such as friendship, peer groups and classroom difficulties.

School Chaplain

St Monica's has a school chaplain that is available for all families in time of need. When we enrol a child, we enrol the whole family and we strive to ensure any extra support required is given.

Guardian Angel

All prep students are assigned a 'Guardian Angel', the year 6 students love the responsibility of looking after their special prep. The preps also enjoy having a 'big kid' to look up to. The role of the year 6 student is to make sure their prep is settling in well at St Monica's and feeling comfortable in their new surroundings.

Sick Bay

If your child is unwell it is best that they remain at home until they are well enough to come to school. It is the parent's responsibility to make sure their child is well enough to attend school. If your child is unwell or injured at school they will be sent to Sick Bay to have First Aid administered. If the child is not well enough to be at school, or has a serious injury, a parent or emergency contact will be contacted to take the child home. We will always try to contact a parent first.

Please make sure that we have all current contact numbers for you on your Medical Details Form. If your child is seriously injured i.e. broken arm, the school will call an Ambulance if we believe it is necessary. It is important to give the school all relevant medical information regarding your child i.e. if your child suffers an allergic reaction to something we need to know what to do or have on hand the medication to administer.

All medication kept at school must be clearly labelled with clear directions. If your child suffers from Asthma we need to have the Asthma Management plan and have the necessary medication/equipment provided.

We are able to administer prescription medication only with written permission from parents and this medication must be supplied by the parent. If your child suffers from Anaphylaxis you need to supply the school with a Management Plan and an Epi-Pen, which will be stored safely. We cannot supply analgesis eg. Panadol to children without a written letter from a doctor. Epi-Pens are carried by all staff on yard duty.



Carpark Guidelines

The safety of your children whilst in our care is paramount. Please read the arrangements for drop-off and pick-up of children and discuss them with your child/ children.

With the assistance of Council and Vic. Roads, and the support of St Monica's staff rostered on duty, we aim to provide the safest circumstances for our students. We do require the co-operation, patience and courtesy of everyone.

Guidelines:

- Children are to be dropped off and picked up from "The Safety Zone" only.
- Children must not arrive at school before 8.30am and must be picked up prior to 3.30pm. Teachers are not on duty outside of these times, therefore we request that you adhere to our pick up and drop off times - this includes children who ride or walk to school.
- If you cannot drop off and collect your child during these hours they must be booked in to Before or After School Care.
- If children are being picked up in any other part of the car park, a parent or guardian must physically escort them. This means you must park in a marked area and leave your car to collect your child.
- No child should be walking on an asphalt area unaccompanied by an adult.
- When in the drive through queue, do not leave your vehicle at any time.
- Keep the drive through queue moving by unloading/ loading 3 cars at a time. Do not pull out of the line at anytime. You must wait until you have reached the front of the line, then you may continue out of the school grounds.
- "Give Way" at the Stop Sign to merging traffic from the "Safety Zone" at the end of the median strip
- Please adhere to the "No Standing" traffic signs. Do not park on grass/garden areas.
- We have 2 designated Disabled Parking spots. Please do not park in these car parks unless you are a holder of a Disability card.
- Goodstart Childcare Centre has designated parking spaces directly out the front of their Centre. Please do not park in these spaces unless you are dropping off or picking up your children from Goodstart.

- Only park in marked angle-parking areas.
- If parents arrange pick up of their children from areas in streets surrounding St Monica's, they assume responsibility for their safety. Normal traffic regulations apply to both pedestrians and drivers in those situations. (Please remember that it is illegal for cars to park or stop in the bus zone).

Bikes & Scooters

St Monica's has a bike and scooter rack. For extra security you may like to use a padlock and chain to lock your bike to the rack.

Signing Your Child In & Out

If you need to take your child out of school during school hours, (between 8.55am & 3.10pm), you must come to the office to sign your child in and out.

If you are bringing them to school after 9am, they must be signed in at the office also.

St Monica's Canteen

The aim at St Monica's is to provide healthy, homemade, and cost effective lunches for our students. Our canteen is open 5 days a week for our lunch break 11:00 – 11:40am. Orders can be placed via our school website or through the lunch order bucket in the classroom.

The canteen offers a Victorian Canteen Association approved menu that includes a comprehensive range of different lunch options including rolls and wraps, salads and fruit, chicken breast burgers, homemade pizzas and pastas as well as pies and sausage rolls. We have a variety of vegetarian, gluten or dairy free options available.

Our canteen offers a large range of items for sale over the counter during the lunch break that is varied daily.

All parents are encouraged to drop in at any time if you have any allergy or food related issues that you would like to discuss. The addition of parent volunteers helps ensure that our children's lunches are delivered hot and fresh to classrooms, it gives parents an opportunity to meet other parents and be involved in the school community and aids in the minimizing of overheads to ensure the future of this valuable resource.

Dyson's School Bus Service

Dyson's Bus Service offers a school bus service to and from school. To find out more about this service you will need to contact Dyson's directly on (02) 6056 3100.

Oval Safety

St Monica's bottom oval is fully supervised by staff members during recess and lunch times.

Your child's safety is paramount. At the start of each year, teachers will take their class down to the oval and explain the boundaries and rules of playing on the oval, in particular the new students to the school. Prep students are generally not permitted on the oval during lunch or recess in Term 1.



CATHOLIC EDUCATION WODONGA COUNCIL

CATHOLIC EDUCATION WODONGA

Catholic schools in Wodonga exist as part of the Wodonga Catholic Parish and the Diocese of Sandhurst. The Catholic schools in Wodonga are:

- St Augustine's Primary School
- St Monica's Primary School
- St Francis of Assisi, Baranduda
- Catholic College Wodonga

They offer:

- faith-centred and hope-filled learning environments
- care and attention to the needs of each child
- outstanding and holistic teaching and learning which builds on student strengths and helps develop their full potential
- strong school communities with full family engagement
- meaningful and engaging pathways through each stage of child's school based learning journey.

The Council was designed to meet the needs of Wodonga Catholic community and it replaces parts of the individual governance structures of the four schools with a single shared structure. It works towards a vision of outstanding Catholic education committed to community.

Purpose of CEW Council

In Wodonga, the Parish and the four Catholic schools have formed a federation - the Catholic Education Wodonga Council - with the purposes of:

- developing a strong, shared vision for Catholic education in Wodonga
- supporting the parish priest through accepting the delegation of the governance for quality Catholic schools
- providing for mutual needs and solving mutual problems
- providing one voice for Catholic education in Wodonga
- coordinating the long and medium term strategic planning for Catholic education in Wodonga, including the provision of new Catholic Schools
- extending opportunities for students, parents and school staff, with schools working together to offer more between them than they can alone
- becoming an employer of choice
- lobbying Catholic and Government groups on behalf of Wodonga Catholic schools

- supporting innovation and renewal in Wodonga Catholic schools
- providing opportunities for staff to share professional learning and dialogue
- building strong parent and parish support for each school.

In this federation the individual schools are both independent and interdependent. They each have certain characteristics, such as their enrolment, staffing and funding profiles and they maintain powers about their day-to-day operations that may not be exercised by the central council; and at the same time they choose to work together to achieve common goals and serve the broader community.

In the Sandhurst context, this governance model emerges from and in turn shapes a set of complex relationships within the Diocese, parish, schools and communities. In Wodonga each Catholic school is part of a system of schools and part of a parish independent in some respects, but ultimately governed by a larger body; the CEW Council. The Council acts in concert with the Canonical Administrator in the process of governing and in doing so, draws together stakeholder groups such as parents, principals, parishioners and staff to assist Catholic schools in Wodonga achieve their vision. School governance then is divided between the individual schools and CEW Council.

Both the systemic relationship and the self-governing status of the individual schools are maintained, but all schools agree to a set of boundaries and common approaches across areas such as:

- Catholic identity
- strategic planning
- enrolment
- policy review and development - this includes the development of CEWC policy; and the ratification of school policies and plans for vision and mission; Catholic Identity, strategic and
- annual priorities, school review, community forums
- annual reporting
- finance budget, including school fees
- maintenance, capital and master planning
- consultation with community, staff, students, parents.

As the Council continues to evolve these areas of mutual interest will change and develop. Adapted from CEO Sandhurst (2010) 'Federated Schools Model'



CEW ENROLMENT & TRANSFER POLICY

Vision and Mission

In Catholic Education Wodonga we believe that:

- Catholic education in Wodonga is a living expression of the dynamic and evolving tradition of the Church.
- Catholic schools exist as an integral part of the Church's mission in the world.
- Catholic schools exist as part of Parish and are intrinsically connected with each other.
- Children have a right to education in the faith, and we have a responsibility to provide places for those who seek a Catholic education to the best of our ability.
- Mutual respect, understanding and collaboration in the implementation of this policy are imperative.

Beliefs & Commitments

Effective transition is the creation of a dynamic network of relationships between child, home, school and community that influence both directly and indirectly. We believe transition involves these key elements:

- Students view themselves in a new context.
- Effective Communication

Transition is a process that involves:

- Being responsive
- Pre-transfer experience – to build the relationship.
- Ongoing evaluation.
- Links to CEW Vision and Mission.
- Is inclusive – awareness of the background/family of the students that you have.
- Strength and competency based (not just looking for 'problem/Special Needs/ learning needs children' to transition.
- A planned approach – flexible and adaptable.
- Being collaborative – facilitate family engagement.
- Development of community and relationships.
- Aim for success for all.
- Successful transition will set students up for teaching and learning.
- Lifelong learning

We strive to fulfil the following commitment:

- Developing transition practices that actively support the intention of the Enrolment Policy.
- Promoting the wellbeing of each child in each transition stage addressed by this policy.
- Ensuring that the processes for transition are transparent and are clearly identified and publicised.
- Implementing processes and practices that are consistently applied across member schools.
- Building open communication between all stakeholders in the transition process.
- Enabling authentic partnerships with families.

Rationale and Aims

This policy acknowledges:

- Links among child, home, school, peer, and neighbourhood factors create a dynamic network of relationships that influence children's transition to school both directly and indirectly (An Ecological and Dynamic Model of Transition).
- The link between successful transition and higher student achievement.
- The vital importance of communication between the schools, teachers, students, families and the wider community in enabling positive transition.
- The distinction between orientation activities and the transition processes.
- Transition aims to enhance wellbeing in regards to the organisational, academic, social and emotional spheres of all stakeholders.
- Transition is a process of change from the known to the unknown.
- That transition impacts on the progression of all students as they move through educational settings.
- A 'no surprise' approach.

In Catholic Education Wodonga we are committed to:

- Developing transition practices that actively support the intention of the Enrolment Policy
- Promoting the wellbeing of each stakeholder in each transition stage addressed by this policy
- Ensuring that the processes for transition are transparent and are clearly identified and publicised
- Implementing processes and practices that are consistently applied across member schools
- Building open communication between all stakeholders in the transition process
- Enabling authentic partnerships with families





Fr Junjun Amaya
Parish Priest

SACRED HEART PARISH

Presbytery

Wodonga Parish

www.wodongacatholicparish.com.au

283 Beechworth Rd, Wodonga

(02) 6024 3366

Parish Facebook page

www.facebook.com/wodongacatholicparish

Masses

Celebrated at Sacred Heart

283 Beechworth Road, Wodonga

Daily Mass - 9.10am

Saturday Evening - 6.00pm

Sunday - 8.30am & 10.30am

Reconciliation - Saturdays 9-9.30am

Children's Liturgy of the Word & Preschool Prayer
now at both Sunday masses.

You can read your School Newsletter for events
at the Parish through the year.

St Monica's Primary School is very fortunate to be part of the vibrant Sacred Heart Parish in Wodonga. The Parish Priests and the Church community welcome the opportunity to connect with St Monica's families and are very pleased to provide a number of wonderful Special Ministries.

RCIA

This is a process through which interested adults are gradually introduced to the Catholic Faith and way of life.

The first stage is a period of enquiry during which basic information about the faith and a sharing of stories by people from the Catholic community is presented. There is no obligation in attending these meetings; they are intended to help a person decide whether they want to continue learning more about the Catholic faith.

Contact

Margaret Hannebery 60594669
Timele Stewart 0420 976 550

Family Groups, Brunches, Happy Hour & Young Couples Dinner

The Church is a great "gathering place" for many singles, couples & families with children of all ages.

To provide support and friendship for these people there are several opportunities for social gatherings, in fact there is something on most weeks. Commitment is flexible and all are welcome.

Contact

Parish Centre

Teams

Couples meet on a monthly basis to share a meal and build a stronger relationship, through their faith.

Contact

Parish Centre

Sacred Heart Gift Shop

Located inside the Church. Great books, CDs and religious gifts for all occasions.

Open after weekend Masses.

Contact

Parish Centre and ask for Theresia Daniels for more information



Children's Liturgy & Preschool Prayer

Leaders guide children through age appropriate faith and value based activities to help prepare them for the Mass experience.

Children of all ages are blessed by the Priest and are divided into preschool and school age groups. The older children will be taken through the Gospel of the Mass and the homily, at a language level they can understand. The parish also runs a youth led mass on the 4th Saturday or each month, commencing at 6pm.

Contact

Mez Moffat 0478 154 252
Timele Stewart 0420 976 550

Prayer Groups

There are a number of prayer groups run through the Parish. Each Lent several options are available. As well a weekly Scripture group and Charismatic Renewal Prayer Group.

Contact

Gerri Boldrini 0438 206 082
Brigita Hore 0412 042 196
Melinda Clifford 0408 368 696



WODONGA CATHOLIC PARISH OUTSIDE SCHOOL HOURS CARE

Brockley Street Campus

About our service...

We would like to welcome you to St Monica's Outside School Hours Care. We are a not for profit service that provides Before and After School Care, Vacation Care, and care on Pupil Free/Curriculum days. We are closed on Victorian Public Holidays.

Our aim is to provide quality care in a happy, secure and stimulating environment at an affordable cost. We believe every family has the right to quality care and education services that recognise and value the child as an individual and are responsive to the needs of families. All children and families will have equal opportunity to access the out of hour's school care service, regardless of income, cultural background or disability. Our Director is Emily Roberts

Our times of operation are:

Before School Care: 6:45am-8:45am

After School Care: 3:10pm-6pm

Vacation Care: 6:45am-6pm

Pupil Free/Curriculum Days: 6:45am-6pm

We can accommodate for 90 children per session for After School Care, 90 children for Pupil Free and Vacation Care and 60 children for Before School Care.

For any further information or for a copy of our Family Handbook please contact the school office or the Director, Emily on 0417 243 151 or email elliott@smwodonga.catholic.edu.au

SCHOOL UNIFORM



Correct uniform must be worn in its entirety to and from school, with no additional items worn to, from or at school.

Uniform items, other than shoes and socks, must be purchased from the CEW Uniform Shop at the Wodonga Catholic Parish centre on Beechworth Road, Wodonga. All CEW uniforms will carry either a school or CEW monogram. Any items without these monograms are prohibited. All CEW Schools will enforce this policy from 1 January 2015.

School shoes to be worn with summer or winter uniform

- Shoes must be completely black leather or leather-look: laceup, strap or buckle.
- Unacceptable: boots, slip-on or ballet shoes, coloured laces, soft-soled or slipper-like canvas shoes.
- Boy's shoes must have a solid, rigid sole; no soft-soled or slipper-like canvas shoes and is all black.

Sports shoes to be worn with sports uniform

- Sports shoes must be principally black, grey or white lace-up and provide support for the student's ankles and cushioning while running and playing sport.
- Unacceptable: lace-up or slip-on canvas shoes, skate shoes, lightweight, slip-on casual shoes. Dunlop volleys are not a suitable sports shoe.

Socks

- White socks, no lettering or logos (girls only)
- White or Navy ankle socks must be visible above the shoes (girls only)
- Grey socks (boys only), no lettering or logos
- Sport socks, white only, no lettering or logos (unisex)
- Unacceptable: thigh-high socks.

Jewellery

- One watch, one set of ear studs or sleepers (no pendant earrings)
- One fine-chain necklace with small cross
- One simple ring
- Unacceptable: bangles or bracelets, except school endorsed wristband.

School Bag

A plain, navy, ergonomic school bag with the CEW lettering is available in two sizes and, although not compulsory, is highly preferred for CEW students.

Hats and sunscreen

In terms of personal protection from the sun and skin cancer, and in line with Sunsmart regulations, students must wear a school hat during Terms 1 and 4 whilst outside school buildings during recess, lunchtime and physical education classes. The application of sunscreen during the day is recommended.

Prohibited items

- Hats, beanies (other than school hat or CEW beanie), caps or berets
- Visible tattoos
- Spacers
- Visible body, facial or tongue piercings: students with piercings must wear clear, plastic retainers, not jewellery.

Hair

Extreme hairstyles including, but not limited to, dreadlocks, spikes, mo-hawks, rats tails and beading will not be tolerated. Whilst CEW recognises that hairstyles are a matter of individual style and taste, adherence to a uniform appearance means that we expect students to keep their hair neat and clean.

Hair colours should remain within the natural variations of brown, black, red or blonde.

Long hair may need to be tied back for safety reasons. Hair bands, ties and ribbons in navy or school colour (sky blue/red/gold) may be worn – no flowers.

Make-up

Coloured nail polish; lipstick, blush, eyeliner and eye shadow are not permitted. Girls may wear a light covering of foundation that matches their skin tone.

Students Not In Full Uniform

All students are expected to be in full school uniform.

Students not in full uniform should have an explanatory note from parents or guardians. This must be presented to the student's teacher. If the school has a spare uniform available, it will provide uniform for the day. This is a replaceable item and should be returned to school by the next available school day.

If there are ongoing issues with uniform then the school will make contact with home.





SUMMER UNIFORM

Girls

- Front button, regulation junior, blue-check dress with short sleeve (Foundation to Year 6) OR Front button, regulation senior, blue-check dress with short sleeve (Year 7 girls upwards; or may be worn by Year 5/6 students who are transitioning to CCW)
Note: Length of dress must be no more than 10cm above the knee and should not be altered in any way.
- Navy broad brimmed hat with school logo
- White ankle or knee high socks (without brand names or other colours)
- Black lace up or strap and buckle school shoes.

Girls' Summer Option

- Blue, button-through, short sleeve, shirt with CEW logo
- Navy drill school shorts with CEW logo
- Navy broad brimmed hat with school logo
- White ankle or knee high socks (without brand names or other colours)
- Black lace up or strap and buckle school shoes.

Boys

- Blue short-sleeve, button-through shirt with CEW logo
- Optional white short-sleeve t-shirt underneath
- Grey drill school shorts with CEW logo
- Navy broad brimmed hat with school logo
- Plain, grey socks (without brand names or other colours)
- Black lace up school shoes.

Note: The school v-neck jumper is the only item be worn to school and during school hours for extra warmth.

SUMMER SPORTS UNIFORM

Girls

- Red short sleeve polo shirt with school logo
- Navy, unisex knit sports shorts with CEW logo; not too tight or too short
- Navy broad brimmed hat with school logo
- White socks: visible above the sports shoe (without brand names or other colours)
- White lace-up sport shoe that provides support for the student's ankles and cushioning while running and playing sport.

Boys

- Red short sleeve polo shirt with school logo
- Navy, unisex knit sports shorts with CEW logo; not too tight or too short
- Navy broad brimmed hat with school logo
- White socks: visible above the sports shoe (without brand names or other colours)
- White lace-up sport shoe that provides support for the student's ankles and cushioning while running and playing sport.

Note: The school tracksuit or CEW college tracksuit jacket and track pants are the only items to be worn to school and during school hours for extra warmth.

WINTER UNIFORM

Girls

- Blue, button-through, long-sleeve shirt with CEW logo
- Optional white skivvy or plain, white, long-sleeve t-shirt underneath
- Navy, V-neck jumper with school logo embroidered
- Royal blue, check pinafore with button shoulder: length must be worn 10cm below the knee (Foundation to Year 2 girls) OR Royal blue, check skirt mid calf length: must be worn 20cm below the knee (Year 3 to Year 6 girls) OR Royal blue, check skirt ankle length: must be worn 20cm below the knee and above the shoe (Year 7 girls upwards; or may be worn by Year 5/6 girls who are transitioning to CCW)
- Navy tights or navy socks
- Black lace up or strap and buckle school shoes.

Girls' Winter Option

- Blue, button-through, long-sleeve shirt with CEW logo
- Optional white skivvy or plain, white long-sleeve t-shirt underneath
- Navy V-neck jumper with school logo embroidered
- Navy gabardine pant with CEW logo embroidered below pocket OR Navy boot leg slacks with CEW logo embroidered below pocket OR Navy senior pant with CEW logo embroidered below pocket (Year 7 girls upwards; or may be worn by Year 5/6 girls who are transitioning to CCW)
- Navy socks
- Black lace up or strap and buckle school shoes.

Boys

- Blue, long or short-sleeve button-through, cotton shirt with CEW logo
- Optional white skivvy or plain, white t-shirt underneath
- Navy, V-neck jumper with embroidered school logo
- Grey drill school trousers or shorts with CEW logo
- Plain, grey socks (without brand names or other colours)
- Black lace up school shoes.

OPTIONAL ITEMS: The CEW spray jacket or sleeveless vest, navy gloves, navy or white scarf with CEW logo and/or navy beanie with CEW logo are the only items to be worn to school and during school hours for extra warmth.

WINTER SPORTS UNIFORM

Girls

- Red Short sleeve polo shirt with school logo
- Optional plain white, short sleeve t-shirt underneath
- Navy sports windcheater with stripe collar and school logo (Foundation to Year 6)
- Navy boot leg slacks with CEW logo (Foundation to Year 6)

OR

- CEW college tracksuit jacket (Year 7 students upwards; or may be worn by Year 5/6 students who are transitioning to CCW)
- CEW college track pants (Year 7 students upwards; or may be worn by Year 5/6 students who are transitioning to CCW)
- White socks: visible above the sports shoe (without brand names or other colours)
- White lace-up sport shoe that provides support for the student's ankles and cushioning while running and playing sport.

Boys

- Red short sleeve polo shirt with school logo
- Optional plain white, short sleeve t-shirt underneath
- Navy sports windcheater with stripe collar and school logo (Foundation to Year 6), and
- Navy sports trackpants with CEW logo (Foundation to Year 6)

OR

- CEW college tracksuit jacket (Year 7 students upwards; or may be worn by Year 5/6 students who are transitioning to CCW), and
- CEW college track pants (Year 7 students upwards; or may be worn by Year 5/6 students who are transitioning to CCW)
- White socks: visible above the sports shoe (without brand names or other colours)
- White lace-up sport shoe that provides support for the student's ankles and cushioning while running and playing sport.



PARTNERSHIP BETWEEN SCHOOL & HOME

We have strong parental involvement at St Monica's. We have a strong belief that every school can improve and we do this in partnership with parents, students and staff.



At St Monica's we value the partnership between home and school. Parents will always be the first educator of their child and we work together to ensure every child is challenged and supported. There are many avenues for communication between home and school and we encourage families to stay in regular contact with classroom teachers.

COMMUNICATION

Every fortnight a newsletter is published on the school website and emailed to families.

Area Newsletters

At the start of every term, each area sends home a newsletter outlining the activities and key learning's your child will be involved in for that term. It is distributed to each child during the first week of each term.

Email

Every teacher emails families once a week to update them about what is happening in the classroom. Email is a very effective way of contacting classroom teachers. It is important that email addresses are current to ensure good communication between home and school. The school newsletter is also emailed home to families that have provided their email address to the office.

Student Reports & Learning Advisor Meetings

At St Monica's all students receive a series of dynamic comments and reflections around their learning each term. These comments cover one topic area per comment, with parent receiving up to date information about the learners strengths and areas for improvement. At the conclusion of each semester each student receives a reflection against the Victorian curriculum standard progressions. All comments are accessed via our Parent Assessment Module online and allow parents an avenue to respond and provide feedback.

Learning Advisor meetings are held in terms one, two and three. These LA meetings are an important part of the reporting process, enabling clear and effective communication between the student, parents and school. It is expected that each family attend these meetings. We also encourage the communication that is established in these meetings to continue as required throughout the year.

School Facebook

A St Monica's Facebook page is available for communication from school to home. It is a closed group so only current parents of St Monica's students are members. It is a communication board from school to home and not a discussion board. We encourage all families to join our page as it provides regular important updates and information.

School Website

Check out our school website regularly for the latest news. www.smwodonga.catholic.edu.au



Kylie Smith,
CEW Parent Rep



Georgia Vujic,
Parent Team
Leader

PARENT TEAM LEADERS

CEW Parent Rep - Kylie Smith

I am the parent representative for St Monica's on the Catholic Education Wodonga Council (CEWC). CEWC is a single shared governance structure for the four Catholic Schools in Wodonga with the purpose of developing a shared vision and structure for Catholic education amongst the four schools. My role as the St Monica's parent representative is to provide support to the group, represent St Monica's views and have input on issues such as:

- strategic planning
- policy review and development
- annual reporting
- finance and budgeting
- maintenance, capital and master planning
- consultation with community, staff, students, parents.

This also aligns to my role on the St Monica's Finance Committee providing accountability and a reporting framework back to the St Monica's Finance team. My expertise is largely in accounting and finance, having worked 18 years as an accountant in public practice. Any suggestions or questions are always welcome.

Parent Team Leader - Georgia Vujic

Hi everyone, I'm Georgia and I'm one of the Parent Engagement Representatives at St Monica's. Kathryn and I are here to help you become involved in your school, so if you'd like to help out with any of the fundraising or social activities or have any more ideas how you'd like to connect with the school community, give me a call or text on 0417 258 189 or georgiav@hotmail.com.au. Looking forward to meeting you.

Stay happy,
Georgia



SCHOOL FEES FOR 2018

Family Fee

The 2018 Family Fee for St Monica's Primary School, St Augustine's Primary School and St Francis' Primary School is \$1,714 per annum. Please refer to the table below for payment frequency options:

Please note: The family fee is inclusive of the capital levy, program levy and diocesan land levy.

Student Fee

The student fee for primary students reflects the cost of the learning and teaching program at different year levels. A table showing payment increase across year levels is included below.

2018 School Fees

Primary Student Enrolment	Annual Fee	Fee Per Term (4)	Fee per Month (10)	Fee per Fortnight (20) D/Debit	Fee per Week (40) D/Debit
FAMILY FEE	\$1,714	\$428.50	\$171.40	\$85.70	\$42.85
Add Student Fee					
FOUNDATION	\$575	\$143.75	\$57.50	\$28.75	\$14.40
YEAR 1	\$575	\$143.75	\$57.50	\$28.75	\$14.40
YEAR 2	\$575	\$143.75	\$57.50	\$28.75	\$14.40
YEAR 3	\$601	\$150.25	\$60.10	\$30.05	\$15.05
YEAR 4	\$601	\$150.25	\$60.10	\$30.05	\$15.05
YEAR 5	\$994	\$248.50	\$99.40	\$49.70	\$24.85
YEAR 6	\$994	\$248.50	\$99.40	\$49.70	\$24.85

The global student fee does not include camp fees that vary across schools and across year levels depending on the camp experience.

- 3/4 Camp \$125 (3/4 students only)
- 5/6 Camp \$290 (5/6 students only)



Billing

Invoices will be prepared and sent by your school. A Direct Debit form will be sent with your invoice or can be downloaded from the school website.

All existing Direct Debit arrangements will continue unless notice is given to the school.

Payment Arrangements

The school's preferred payment option is Direct Debit or Credit Card deduction. Other payment options are EFT transfer (internet banking), Centrepay, Cheque, Cash or EFTPOS. The following payment frequencies are available for your convenience:

- Fortnightly / Weekly – Direct Debit or Centrepay arrangement only.
- Monthly – from February to November (10 mths).
- Quarterly – Due in February, May, August and November.
- Annual – Payment by 31 March is requested.

Any other payment arrangement is to be discussed with the School Principal and subject to approval.

Fee Assistance

It is an obligation binding parent(s)/guardian(s) who believe they may be unable to pay the fees in full, that they discuss this with the School Principal as soon as possible. Assistance may be available to families in cases of financial hardship.

For further information, please contact the school.

School Terms 2019

TERM 1	Tuesday 29th January – Friday 5th April
TERM 2	Tuesday 23rd April – Friday 28th June
TERM 3	Monday 15th July – Friday 20th September
TERM 4	Monday 7th October – Friday 20th December

Daily Timetable

SESSION 1	8.55am – 11.00am
SESSION 2	11.40am – 1.40pm
SESSION 3	2.10pm – 3.10pm

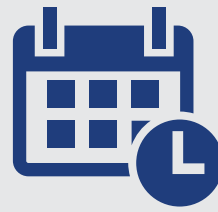
Finance

The school depends on parents to contribute financially to the running of the School by paying school fees on a regular basis. Families will be billed over the three terms for the year. Payment is due at the beginning of the first three terms however regular direct debit is strongly preferred. Term 4 is a time for finalising accounts for families who are paying by weekly, fortnightly or monthly instalments.

STEPS OF ENROLMENT



Step 1 Complete enrolment form and return to St Monica's.



Step 2 We will send you a letter organising an interview date.



Step 3 Interview with parents, child and principal.*



Step 4 Letter of offer with a request for a non-refundable \$50 enrolment fee will be sent, once all interviews are complete.



Step 5 Return your acceptance slip with a non-refundable \$50 enrolment fee.



Step 6 You'll be sent a letter with the name of your child's guardian angel and the dates of transition and orientation days.

*You will need to bring along copies of your child's birth certificate, baptism certificate and immunisation certificate (if these were not already supplied with enrolment application.)

Enrolment Commitment

In Australia we have celebrated many years as a Catholic School System. It was a system set up to be alternate to the state school system of schools. Its basis for existence is the firm belief in Christ being central to all we do in educating our children. With this belief comes the responsibility of members of the community to actively participate in the life of both school and parish.

Before accepting enrolment for your child you are asked to reflect on the following expectations which are based on the firm belief in the partnership between home and school.

That as parents you:

- Accept the responsibility for helping your child to respond, as a member of a faith community, to his/her Baptism by guiding him/her towards fuller participation in the Sacramental life of the Catholic Community.
- Ensure that your child experiences the faith dimension of the Catholic Education Wodonga community.

- Support the ongoing education of your child by participating in school activities such as liturgies and school assemblies where possible.
- Support school policies in the areas of discipline, uniform and behaviour which are designed to reflect the Gospel values on which Catholic Schools are founded.
- Become involved in the school community where possible by attending meetings, functions and projects, assisting the teacher in the classroom, etc.
- Pay school fees as determined by CEW Council.

Custody Orders

The school would appreciate you sending a certified copy of a Court Order if you have sole custody of your child/children. If you delegate a friend or relative (unknown to us) to take the child/children from school for you, a phone call or a note from you advising us of this saves us and your friends or relatives from an embarrassing situation when permission has to be refused or permission sought.

WHAT SHOULD MY CHILD BRING TO SCHOOL?

The CEW School Bag (see school uniform list). Make sure the school bag is well labelled and has visible attachment to assist children to identify their bag. Also needed are a lunch box and drink-bottle.

All outer clothing which children may be required to remove must be clearly labelled with the child's name. This will ensure your child does not lose any part of his/her uniform or any costly personal property. Please check label periodically to ensure the name has not washed off and that in fact it belongs to your child.

No toys (including swap cards) are to be brought to school unless under teacher direction.

Handy Hints for Parents

It is a big change for a five year old to pass from the intimacy of the family circle to school life. Here are some practical ways in which you can help the transition. Over the next two months try to let your child get used to:

- Putting on and taking off clothes eg. tucking in shirts, doing up buttons and putting on jumpers.
- Putting on and doing up shoes.
- Eating and drinking without help.
- Using a handkerchief or tissue.

It is important that your child knows how to:

- Open and close lunch boxes and drink bottles.
- Use and flush the toilet and wash their hands unassisted.
- Ask clearly for things. Could a teacher understand your child?
- Say his/her name and address.
- Recognise name/property.
- Recognise name among others.

Also try to let your child get used to:

- Playing with groups of children of the same age. (Encourage your child to share toys and take turns.)
- Using playground equipment safely.
- Staying at friends or relatives houses for a few hours without you around.
- Caring for and putting away belongings.
- Helping with small jobs around the house.
- Relating the good and happy activities of the school day.
- Knowing what to do if parents are late.
- Following simple instructions.

Some weeks in advance rehearse with your child, in a spirit of play, the different situations to be met with in school life:

- Opening and closing the school bag.
- Unpacking and eating the school lunch (a sensible amount).
- Dressing for school and making the journey to and from school.
- Being away from home for short periods.
- Listening to stories, looking at pictures and talking about them.
- Greeting friends and family members by name.
- Learning to line up and wait their turn.
- Learning to be a good sport when losing a game.

Oral Language

"Learning to speak and listen starts with you at home." Most children in primary school years are able to use language readily to report on past experiences, to look ahead and predict, to look at possibilities and draw conclusions.

Learning to speak and listen starts with you at home. Try to:

- Talk to your child about what you're both doing.
- Listen to your child carefully.

Answer many of the endless questions.

- Read a story every day, maybe at bedtime.
- Borrow children's books and toys from your local library.
- Teach songs, rhymes, jingles, the names of colours and of parts of the body.
- Count things. Does your child know what the number means? Try activities like asking your child to set the table and count the plates etc. Also count backwards.
- Sort and match collections of things like fruit, clothes etc.
- Ask your child to follow simple instructions, such as, "Take off your shoes and put them on the veranda."
- Take some time to play with your child; find out about their ideas and feelings.
- The importance of listening to children cannot be overemphasised.
- Don't cut in on your child when they try to explain things. Ensure they talk their way through things.
- Don't carry your child's bag for them. They can and should be taught to manage.





St Monica's is committed to being a Child Safe school. The St Monica's community is fully aware of the responsibilities and obligations they have to all children. This is critical to ensure the school upholds the basic understanding that all children have the right to feel safe at all times.

CHILD SAFE SCHOOL

The Seven Child Safety Standards are as follows:

1. Leadership of Cultural Change
2. Child Safety Policy
3. Child Safe Code of Conduct
4. Human Resource Management
5. Reporting and Responding to allegations
6. A Risk Management Approach
7. Participation and Empowering of Children

All parent volunteers require a Working with Children's check before volunteering at school.

You can apply for one of these at www.workingwithchildren.vic.gov.au

ST MONICA'S PRIMARY SCHOOL CONTACT LIST

Forms of communication with the school are as follows:

Email principal@smwodonga.catholic.edu.au

Web www.smwodonga.catholic.edu.au

Facebook St Monica's Primary School

You must request to join. This is a closed group, available to immediate family members of St Monica's students.

Parish Priest

Father Junjun Amaya
Wodonga Catholic Centre
Beechworth Road, Wodonga, Vic 3690
02 6024 3366

Assistant Priest

Father Junray Rayna

Principal

Mrs Jacqui Partington
principal@smwodonga.catholic.edu.au

Deputy Principal

Mr Zac Fulford
zfulford@smwodonga.catholic.edu.au

Senior Leader, Learning & Teaching

Jack Neil
jneil@smwodonga.catholic.edu.au

Leader of Catholic Identity

Katalin Young
kyoung@smwodonga.catholic.edu.au

Finance Officer

Michelle Graf
mgraf@smwodonga.catholic.edu.au

Administration

Glenda Jones
gjones@smwodonga.catholic.edu.au

CEW Project Officer

Vanessa Williamson
cew@cew.vic.edu.au

CEW Parent Leader

Kylie Smith
kylie.smith@crowehorwarth.com.au

Parent Team Leader

Georgia Vujic
georgiav@hotmail.com.au

Early Area Leaders

Susan Robertson
srobertson@smwodonga.catholic.edu.au

Sarah Flood
sflood@smwodonga.catholic.edu.au

Junior Area Leaders

Justine Goonan
jgoonan@smwodonga.catholic.edu.au

Kiara McLean
kmclean@smwodonga.catholic.edu.au

Middle Area Leaders

Courtney Turnbull
cturnbull@smwodonga.catholic.edu.au

Melissa Mitchell
mmitchell@smwodonga.catholic.edu.au

Senior Area Leaders

Sherie McKimmie
smckimmie@smwodonga.catholic.edu.au

Courtney Todd
ctodd@smwodonga.catholic.edu.au

Learning Support Co-ordinator

Belinda Lingham
blingham@smwodonga.catholic.edu.au

School Counsellor

Maria Hutchings
mhutchings@smwodonga.catholic.edu.au

Chaplain & Home/School Liaison

Anne Tremethick
atremethick@smwodonga.catholic.edu.au

Defence Transition Aide

Carl Rogalski
crogalski@smwodonga.catholic.edu.au

Outside School Hours Director

Emily Elliott
eelliott@smwodonga.catholic.edu.au
0417 243 151



St Monica's
PRIMARY SCHOOL WODONGA

137 Brockley Street
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School Reg. No. 1699137

t (02) 6024 3151

f (02) 6056 1747

e principal@smwodonga.catholic.edu.au

w www.smwodonga.catholic.edu.au

Visit our website to read
our fortnightly newsletter!

